AMERICAN MOMENTUM BANK

ACCOUNT LABELING

Account Labels allow you to label accounts for easy identification and information reporting purposes.

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NOTE: Account Labeling allows you to group accounts for easy identification.

1. Under the 'User Management' tab, select 'Company Policy'.

2. Select 'Accounts' tab within the top row.

Have questions?

Contact our Support Team at:

(866) 530-BANK (2265)

Or send us a secure email
by visiting:

securemail.americanmomentum.bank

americanmomentum.bank

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3. Check the box next to each account that you would like to label. Next, select 'Edit Labels' to start labeling your account.

4. Enter a label name.

5. Select the 'Create' button.

6. Select 'Update' to label the chosen accounts.

7. Click 'X' to close out the box in the upper right hand corner after label is updated

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NOTE: The label will be indicated next to each account that was selected.

8. Select 'Save' to save the changes to the Company Policy.