AMERICAN MOMENTUM BANK

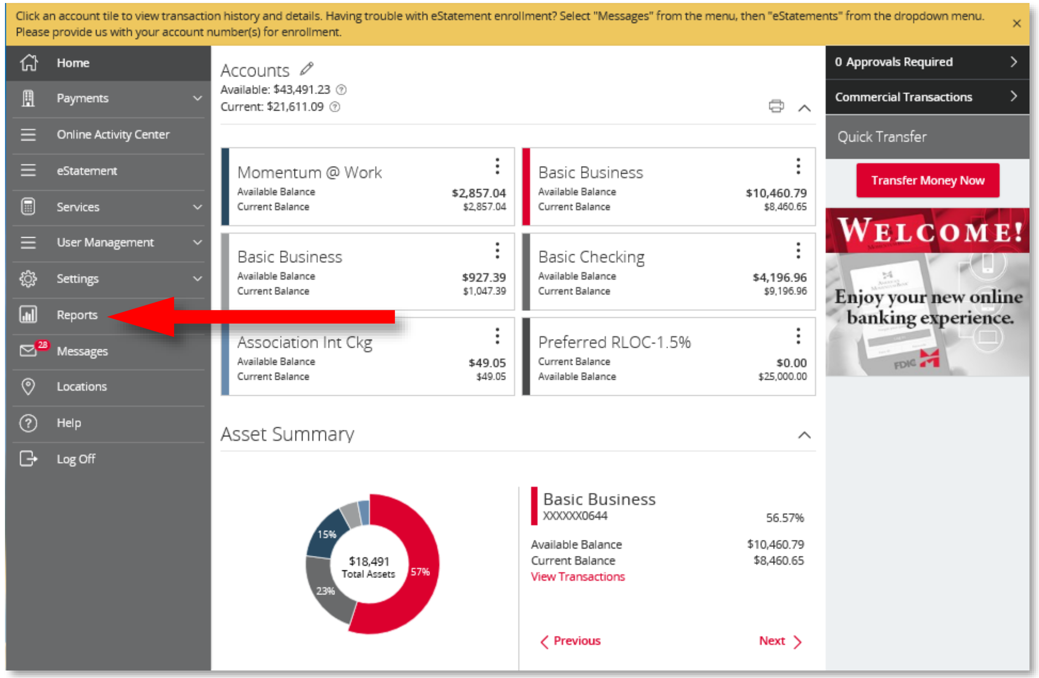
INFORMATION REPORTING

Learn how generate transaction specific reports for ACH, Wire Transfer, company entitlements and many more.

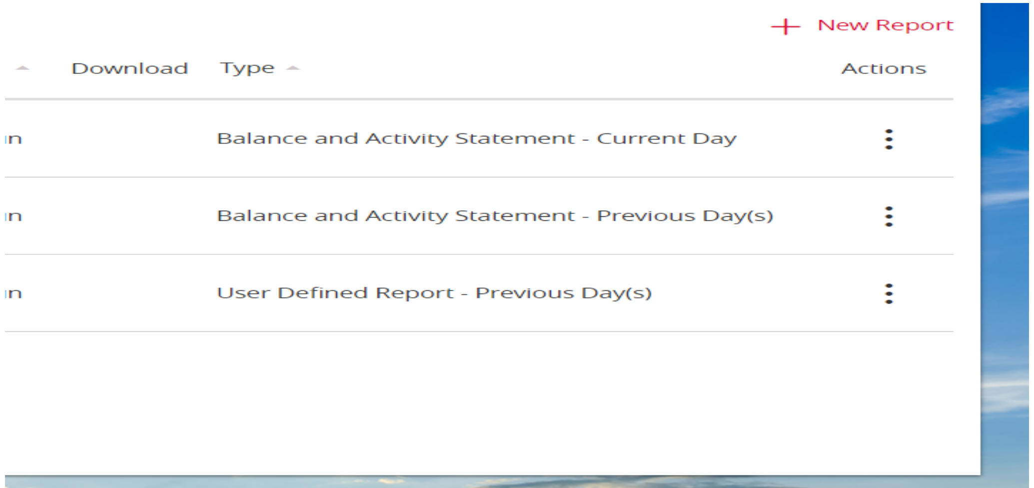
INFORMATION REPORTING

REPORTS SETUP PROCESS

1. Select ‘Reports’ from within the navigation menus on the left side of the screen



2. Select the New Report option from the list on the right side of the screen.



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Have questions?

Contact our Support Team at:

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Or send us a secure email by visiting:

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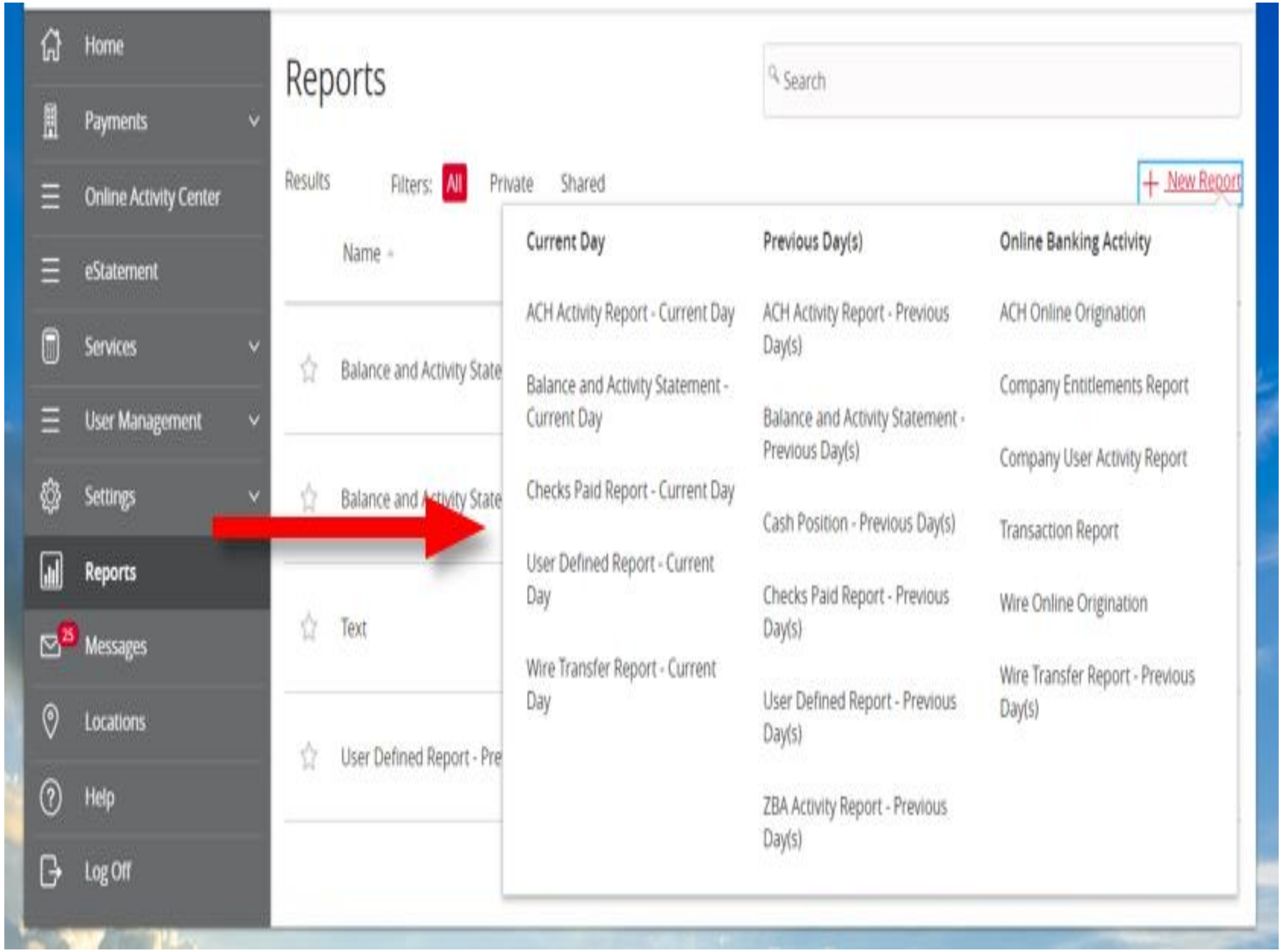
3. Select the report type from the list of report options that you wish to create.



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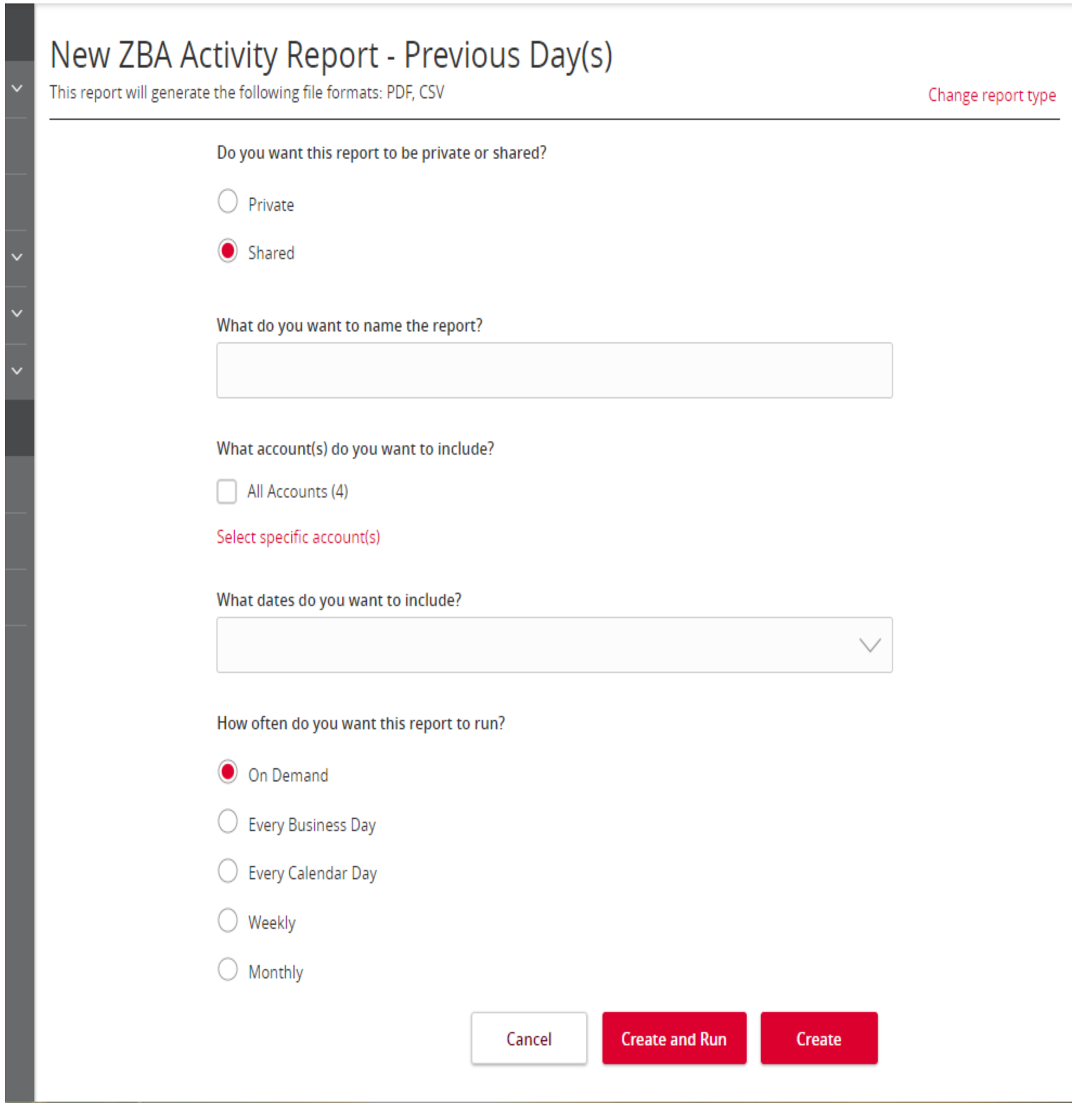
3. You have the option to rename the report by clicking the report name field.

4. Select All Accounts or Specific Accounts to view in the output formats available for the specific report being generated. Select Create and Run for immediate viewing or Create to schedule the report to run on a specific time.



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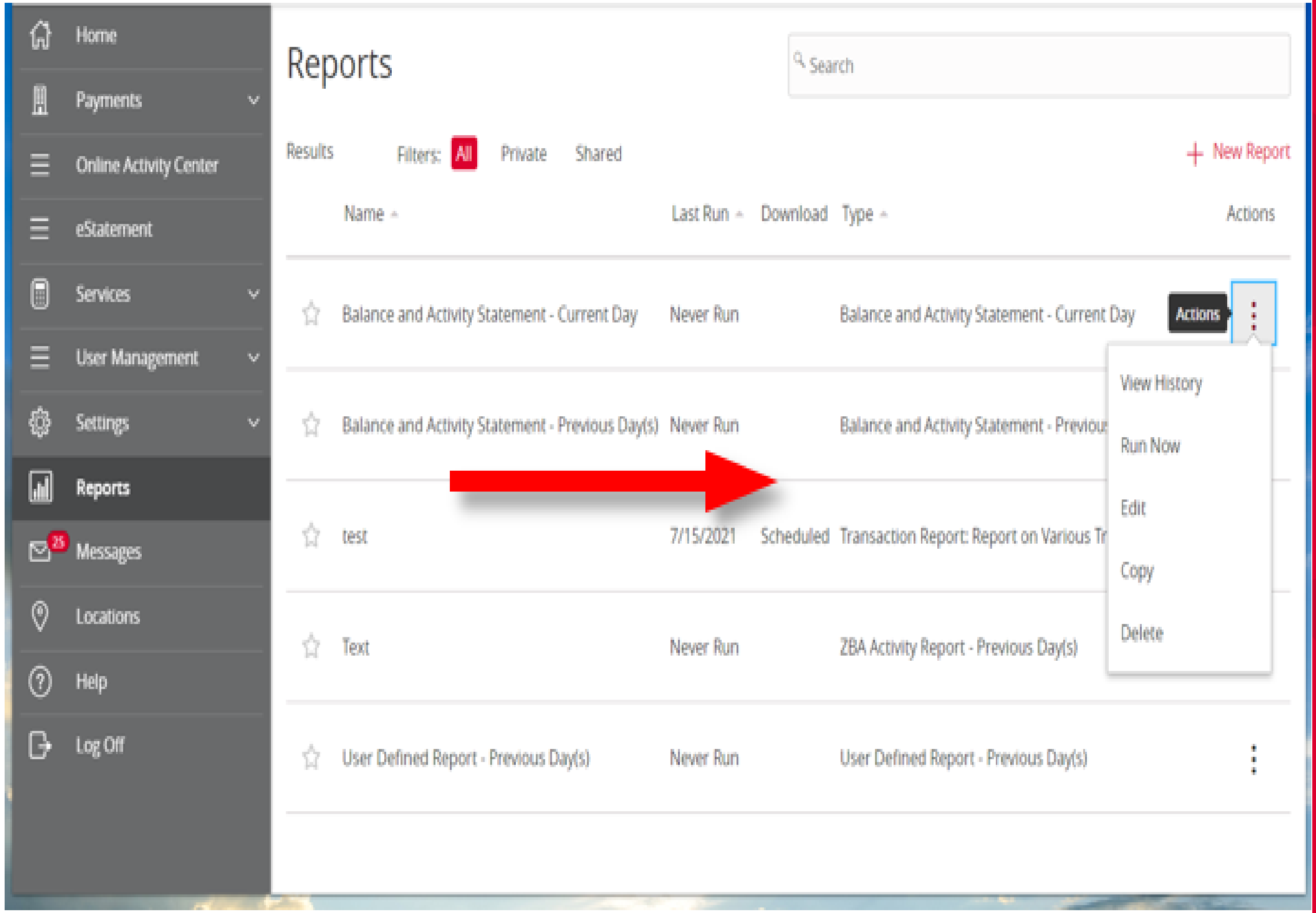
11. Select the actions tab to View, Run, Edit, Copy or Delete scheduled reports.



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For more information, please contact our Treasury Support Team at (866) 530-Bank (2265) for assistance.